

THE MINUTES OF THE REGULAR MEETING  
OF THE ATHENA CITY COUNCIL

**September 7, 2017**

**Attendance:** Mayor John Shafer called the regular meeting of the Athena City Council to order at 6:00 pm in the City's community room. Roll was taken with Councilors Pat Gibson, LaVerne Mitchell, Chet Sater, Rebecca Schroeder and Carol Speed present. City Recorder Nancy Parker and 16 guests were in attendance. Schafer led everyone in the Pledge of Allegiance.

**Business from the Public:** Mayor Shafer presented a plaque to Helen Miller, thanking her and her family for their many years of service to the city. In their honor the community room has been renamed the Miller Family Community Room. Mayor Shafer spoke about the various capacities in which Helen, Bud and Raymond devoted their time and energy to make our city a better place to live.

Kristen Williams from the Athena Christian Church stated the church would like to host a hold a Trunk or Treat Halloween party on 3<sup>rd</sup> street from 5:30 -7:00pm, and requested permission to close the street. Motion was made, seconded and approved 5-0.

Michael Ward from Umatilla Basin Watershed Council presented the timeline for construction on the 3<sup>rd</sup> Street Bridge Project. He also presented ways to receive matching funds and grants to help offset costs, and would like a letter of support from the Council. For the duration of the project the Watershed Council will hold their monthly meetings on the 4<sup>th</sup> Mondays @ 6:30 pm, in the Miller Family Community Room.

The Athena Chamber of Commerce is spearheading the Athena Fall Festival which is set for October 7<sup>th</sup>. They requested the city pay for the porta-potties. The request was approved 5-0. Hannah McIntyre and Mary Bagdon are in charge of the car show during Fall Festival as their Senior Milestone Project.

The Main Street Association Block Party was a great success. They served over 200 people and thanked the city for their support. There was also discussion about partnering with the city for the Community Night Out in August.

June Mazzei thanked the council for putting up the speed signs, but does not think they are sufficient. Mayor Shafer again encouraged her to notify dispatch each time there is an occurrence, as well as getting vehicle descriptions and license plate numbers.

Traci King requested permission to erect 3 4'x8' metal sheets with flowers on them as a backdrop for Dugger Park. She would also like to put up sun shades for use during Saturday Market. They are 25'x25'x25' and will be anchored with poles. She requested permission to put the poles in. A motion was made and seconded to allow the 4x8 metal art and the pole holes for the sun shades. Motion approved 5-0.

**Consent Agenda:** A motion was made and seconded to approve the minutes of the 8/10/17 regular meeting, the financial statements and bills. Motion passed 5-0.

**Actionable/Discussion Items:** A motion was made and seconded to approve a business license for The One Guys, LLC. Motion carried 5-0.

A motion was made and seconded to approve Resolution #2017-15 to accept a Grant from Northwest Farm Credit Services. Motion approved 5-0

A request was received from American Legion Post #130 & Auxiliary requesting a donation to their Veteran's Park, which is being built to honor our local veterans for their service. A motion was made to donate \$100, was seconded and approved 5-0.

**Planning Commission:** Andy Weidert submitted his resignation and Christina McBean was appointed to fill out his term. The Bylaws and Code of Conduct were reviewed. The commissioners questioned if the length of terms should be added to the Bylaws, and requested the Code of Conduct be reworked to add Planning Commission language in specific areas. Council instructed Parker to leave the Bylaws as are, and modify the Code of Conduct.

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**Old Business:**

**Water System:** Brad Baird presented the Certificate of Substantial Completion. He explained the punch list and that all items on the punch list need to be resolved for the project to be finalized. He will work with Public Works and the contractor to make sure all items are completed. Once that is finished the Contractors Completion Certificate and Notice of Acceptability of Work will be signed. It was moved and seconded to accept the Certificate of Substantial Completion. Motion carried 5-0.

**Pool:** Donations are still need to cover the cost of the project. A pool committee meeting is being called and donation requests will be placed on Facebook, in the Library and at the Post Office.

**New Business:** None

**Business from the Departments & Councilors:**

**Administration:** The next council meeting is on October 5<sup>th</sup>, to allow Nancy & Michelle to attend the Vision Conference October 11-13.

A National Health & Nutrition Examination Survey updated contact list was provided.

The City has been awarded a CIS Safety Award, which will be presented on September 29<sup>th</sup> in Portland.

City Hall is experiencing numerous dog complaint calls. As a first step council instructed Recorder Parker to write letters to all dog owners in the city who have not purchased a dog license.

**Mayor Shafer** announced the Middle School will hold a ribbon cutting ceremony for the new "DON'T QUIT" fitness center on Wednesday September 20<sup>th</sup> at 9:00 am at the Middle School Gym. This new center was made possible by an application and video put together by then seventh-graders Josh McDowell and Peyton Sinclair. Shafer encouraged everyone to attend this memorable event.

There being no further business the meeting was adjourned at 7:34 pm. The next regular council meeting will be **October 5, 2017 @ 6:00 pm** in the Athena City Hall meeting room.

Approved: John Shafer, Mayor \_\_\_\_\_

Attested: Nancy Parker, City Recorder \_\_\_\_\_